**Citi-HKCSS Community Intern Program 2023**

**Withdrawal from Application – Form A**

I hereby declare that I am going to withdrawal my application from **Citi-HKCSS Community Intern Program 2023**. I understand that once I have submitted this withdrawal notice, my name will be removed from the candidate list, which implies that I would not be able to get any invitation for interview and placement opportunities from the aforementioned Program.

I understand that this withdrawal record will be kept at HKCSS.

|  |  |
| --- | --- |
| ***Applicant*** | |
| Name: | Affiliated University : |
| Signature: | Date: |

**Citi-HKCSS Community Intern Program 2023**

**Withdrawal from Application – Form B**

I hereby declare that I am going to withdrawal my application from **Citi-HKCSS Community Intern Program 2023**. I understand that once I have submitted this withdrawal notice, my name will be removed from the candidate list, which implies that I would not be able to get any invitation for interview and placement opportunities from the aforementioned Program.

I understand that this withdrawal record will be kept at HKCSS, Citi and my affiliated university.

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| ***Reasons for Withdrawal (you may attach this Withdrawal Form with a separate paper):*** |

|  |  |
| --- | --- |
| ***Applicant*** | |
| Name: | Affiliated University : |
| Signature: | Date: |

**Appendix – Guidelines on the Usage of Withdrawal Form**

|  |  |  |
| --- | --- | --- |
| ***Phase*** | ***Action*** | ***Remarks*** |
| Before the announcement of Placement Offer | Send an email notification to [cip@hkcss.org.hk](mailto:cip@hkcss.org.hk), enclosed with **Withdrawal Form (A)** | The withdrawal record will be kept by HKCSS. |
| After the announcement of Placement Offer | Send an email notification (with detail reasons) to [cip@hkcss.org.hk](mailto:cip@hkcss.org.hk), enclosed with **Withdrawal Form (B)** | The withdrawal record will be kept by HKCSS, Citi, and your affiliated university. |